



JUNIOR LEAGUE OF  
**FORT COLLINS**

## May General Membership Meeting Minutes

Tuesday, May 5, 2020  
7:00 p.m. – 9:00 p.m. Meeting

Kelly Agnew started the meeting at 7:00 p.m. Meeting was held via Zoom online video conferencing due to COVID 19 and statewide stay-at-home order

### **Welcome – Kelly Agnew, President**

#### League Love

- Amnada has been working hard on the Gardens plant sale
- Lane just had surgery
- Morgan is working hard with United Way
- Margaret Walstrom is pregnant

Attendance and Hours tracking is being completed through Survey Monkey

#### Icebreaker

- Where are you excited to travel to after COVID 19 passes?

### **WomenGive DIAM – Mattie Golden**

- Any encouragement that can be sent to WomenGive is encouraged
- Mattie is working to create a virtual greeting card to express encouragement to the women who are going through finals right now
- Link was provided through Zoom chat for members to sign

### **Garden Tour – Kelly**

- Due to COVID-19, Garden Tour has sadly been cancelled
  - o Most other garden tours and other community events have done the same
  - o Best to plan for this now to avoid additional expenditures and time spent by homeowners prepping their gardens
  - o Plan to host Tour 2021 in the same neighborhood with many of the same houses featured
- **What Does this do to Our Finances?**

- Garden Tour remains our largest source of income, so this will be another challenging year financially.
- We maintain approximately 18 months of expenses in reserves for exactly this type of scenario.
- We will be asking past attendees in an email announcing cancellation to donate if they are able.
- We are looking for any and all ways to minimize costs.
- Will be looking for grants and other opportunities as they arise, and exploring other fundraising options going into the 2020-2021 fiscal year.

### **COVID-19: JLFC Community Response Update - Ethnie**

- We remain in communication with our community partners, gathering information about their needs
- [JLFC COVID-19 Community Response Spreadsheet](#)
- Individual volunteer opportunities and other ways you can help are listed
- [Homeward Alliance Amazon Wish List](#)
- Personal hygiene, individually wrapped snacks and other items at all price points

### **Career Closet – Courtney**

- Tentative Timeline for reopening
  - Week of May 4<sup>th</sup>
    - Flip the closet from fall/winter to spring/summer
    - Member shifts available on VolunteerMatters
    - Shifts limited to 2-3 people
  - Week of May 11<sup>th</sup>
    - Virtual Styling appointments will commence starting with individuals whose appointment were canceled during closure
    - Stylists will talk on the phone or video chat with clients and create a box for pick up; clients will not come into the closet but rather pick up a box with size and outfit options
  - Week of May 18<sup>th</sup> – May 31<sup>st</sup>
    - Virtual Stylist Appointments will be open to all community members
  - Week of June 1<sup>st</sup> (tentative)
    - Closet will be open for in person styling appointments with masks and other precautions barring any changes in state mandates
- Timeline for Clothing Donations
  - Following suggested retail standards and due to the fact that we have limited storage for “quarantining” donations, we will not be accepting new donations until June.
  - Once we determine the success of styling appointments in May we will be simultaneously working to understand safe practices around accepting donations.
  - If we need donations prior to June and feel like we can move forward safely, we will reassess at that time and perhaps start with membership donations first.

- How Can You Help?
  - Sign up for a Flip shift or two! (Week of May 4<sup>th</sup>)
    - Flip shifts will be available starting tomorrow, Wednesday May 6<sup>th</sup>. There will be three, 2 hour shifts a day to choose from through Saturday, no more than 4 individuals at a time. Please come with a mask. Sign up on volunteer matters. Safety protocol will be maintained.
  - Sign up for a Stylist Box Pick Up Shift (Week of May 11<sup>th</sup> and beyond)
    - Clients will come to the closet to pick up their personally styled box. No stylist training required!
  - Donate excess masks, hand sanitizer, Lysol and cleansing wipes
    - JLFC donation bin will be placed outside of the Career Closet door in basement, not building lobby. Feel free to drop supplies off during normal business hours.
  - Write or type a note of encouragement to put in the stylist boxes
    - These can also be dropped into the lobby bin.
  - Sign up to be trained as a stylist
  - We need your help more than ever. Training will take place in small groups and safety protocol will be followed.
  - Contact: Career Closet@jlfortcollins.org
- What Do Shifts Entail?
  - What does a Flip shift entail? (THIS WEEK)
    - Removing seasonal clothing from the closet and putting it into back storage or bagging some less ideal items for donation
    - Sorting donations that have been in the closet since we closed
    - Hanging and steaming spring/summer clothing
    - Putting prepared spring/summer clothing out onto the floor
  - Swapping out boots and shoes for seasonally appropriate shoes and accessories
  - What does a pick up shift entail? (May 11<sup>th</sup> and beyond)
    - Signing up for a one hour shift so clients can pick up their style boxes, fill out a satisfaction survey, straightening and cleaning the closet

### **Ad Hoc Summary – Alison**

- Community Programs Recommendations
  - *Solely focus on Economic Stability of Women and Children with our programming.*
  - *Create a policy stating each program JLFC implements is to be evaluated every three years with Hunger Initiative to be evaluated this year.*
  - *Sunset Imagination Series with fiscal year 2020-2021 being its final year.*
  - *Pivot the purpose of Hunger Initiative to focus on food security to bolster JLFC's impact on the economic stability for women and children.*
  - *Spend 2020-2021 stabilizing Career Closet, ensuring a strong platform for future growth.*
- Membership Recommendations
  - *Reshape the Placement Advisor role to be fully defined as JLFC members' League mentors. Implement a 1 year requirement and application for PAs.*

- *Implement an annual placement survey during Placement Fair to keep a pulse on the wants and needs of membership.*
- *A member's PA must sign off on their Placement sheet before turning it in.*
- *Charge the Membership Council with creating a commitment matrix each member would make as a leader and member.*
- *Create a Mentorship Exploratory Committee under the VP of Membership.*
- *The Board and each council appoint a liaison to serve on a special Diversity, Equity and Inclusion committee.*
- *Revamp the DIAD structure to provide a stronger connection with the partner we provide the DIAD to.*
- Not recommending changing from Junior League of Fort Collins to Junior League of Northern Colorado.
- Utilize Sustainers as liaisons, help with fundraising and continue to retain our Sustaining Members.
- Finance Recommendations
  - *Offer an initial bundle package of Garden Tour tickets, a second JLFC event and dues that can be paid monthly for New and Active members for FY 2021.*
  - *Take \$5 from Active Members' increased dues starting in FY 2022 and putting it towards a scholarship fund for members starting in FY 2023.*
  - Continue to look at diversifying ways to increase funds.

## **Dues & Awards – Alison**

- **2020-2021 Dues**
  - Dues are due June 1<sup>st</sup>!
  - Two options:
    - Pay annual dues in full all at once (Active or Sustainer)
    - Elect a bundle option with \$50 due on June 1 and \$27.50 automatically paid each month through April (Active only)
      - Bundle includes: Dues, 5 Garden Tour tickets, 1 ticket to JLFC sponsored event, 1 May Celebration ticket
  - How to pay:
    - Login to [jlfortcollins.org](http://jlfortcollins.org) (if you do not remember your username and or password, please email Sam at [secretary@jlfortcollins.org](mailto:secretary@jlfortcollins.org).)
    - Go to Shop and click on Dues.
      - For Bundle you'll be 'subscribing' through Paypal.
- **2019-2020 Awards**
  - The Deanna McCrery Community Service Award - Presented to a League member who has been the most active in community service outside the League. Junior League of Fort Collins
  - Volunteer of the Year Award- Presented to a member who carries out the spirit of the League through her work and commitment.
  - New Member of the Year Award - Presented to a member who best carries out the spirit of the class through new member work or has contributed substantially to a JLFC committee.

- Sonia ImMasche Special Recognition Award - Presented to a member who deserves special recognition for her efforts throughout the year.
- Sustainer Award - Presented to a Sustaining member who has, in the past year, carried on the spirit of the JLFC in her home, community, professional and/or volunteer work.
- Elena Lawrence Inspiration Award - Presented to a League member who inspires, motivates and champions fellow League members through her dedication, actions and service to our mission.
- Nominations are due May 22<sup>nd</sup> for presentation at June GMM

#### **Outgoing Member Recognition – Kelly**

- Sustaining Members
  - Becky Karasko
- Resigning Members
  - Stephanie Bowen
  - Morgan Colwell
  - Abbey Janssen
  - Terri Kung
  - Heather Parks
  - Lauren Paul
  - Colleen Pescaia
  - Maren Soreide
  - Laura Whitney

#### **Introduction of 2020-2021 Management Council and Committee Chairs – Julie Sass**

- Community Programs Council
  - Nicki Frank, VP of Community Programs
    - Shannon Ireland, Hunger Initiative
    - Nicole Hicks, Career Closet
    - Lane Bryant, Done-in-a-Day
    - Karin Kurtz, Imagination Series
- Finance Council
  - Amanda Sammartino, VP of Finance
    - Kayla Morales & Autumn O'Brien, Fund Development
    - Jillian Fresa & Amanda Sammartino, Garden Tour
- Membership & Training Council
  - Ali Bischak, VP of Membership & Training
    - Timothea Swanson, Placement
    - Katie Foster, New Member
    - Morgan Gleasman, Training
- Communications Council
  - Leslie Obletz, VP of Communications
  - Tiffany, Marketing

## 2020-2021 Committee Placements

- **Imagination Series: Chair - Karin Kurtz**
  - Chelsea Padgett
  - Ellen Ribock
  - Leslie Obletz
  - Gabi Fini
- **Hunger Initiative: Chair – Shannon Ireland**
  - Mayan Rohrer
  - Katherine Horrell
  - Ann Neal
  - Tina Todd
  - Alison Weston
  - Gaby Tabor
  - Gina Block
  - Laura Scrivner
  - Allis Gilbert
- **Career Closet: Chair – Nicole Hicks**
  - Aileen Weed
  - Julie Murphy
  - Anne Murphy
  - Laura Scrivner
  - Julie Sass
  - Christine Koepnick
  - Marissa Chastian
  - Devin Zuniga
  - Ennea Grant
  - Karin Kurtz
  - Timothea Swanson
  - Kelly Agnew
- **Done in a Day: Chair – Lane Bryant**
  - Katherine Horrell
  - Gina Block
  - Alessandra McCoy Fakelman
  - Abby Krstulic
  - Jen Lahman
- **Finance Council**
- **Garden Tour:**
  - *Jillian Fresa (Co-chair)*
  - *Amanda Sammartino (Co-chair)*
  - Melanie Armenti
  - Kelly Agnew
  - Betsy Metz
  - Melanie Spillane
  - Gaby Tabor

- Betsy Jennings
- Liz Stageberg
- Nicki Frank
- **Fund Development:**
  - *Kayla Morales (Co-chair)*
  - *Autumn O'Brien (Co-chair)*
  - Morgan Vanek
  - Madisen Golden
  - Christine Koepnick
- **Membership & Training Council**
- **Training: Chair – Morgan Gleasman**
  - Brianne Warren
  - Kelsey Burket
  - Alessandra McCoy Fakelman
- **Placement: Chair – Timothea Swanson**
  - Torii Kapavik
  - Samantha Powers
  - Nicki Frank
  - Blakeley Jannicelli
  - Mackeigan Wuest
  - Janese Younger
- **New Member: Chair – Katie Foster**
  - Kendra Pal
  - Marissa Banninga
  - Margaret Walstrom
- **Communications Council**
- **Marketing: Chair**
  - Tiffany Whitsitt (chair)
  - Jessica Hawkins
  - Chelsea Padgett
  - Alyx Martin

### **Training Resources: Personal Growth & Self-Care during COVID-19 - Torii Kapavik, Training Chair**

- **Personal Growth**
- AJLI Webinars
  - What You Can Do Now to Boost Your Career in These Uncertain Times
  - Featuring Colene Elridge, leadership coach and author, this webinar provides timely advice and actionable steps to conduct a career check and position our work lives during this period of instability. The presenter helps participants reflect on their current career, identify skills and strengths, create a career plan for the next 90 days, and employ strategies to create visibility at a distance. A robust Q&A addresses many current issues.
  - [https://vms.ajli.org/?nd=resource\\_detail&resource\\_id=3270#.XrBTRvIKg2w](https://vms.ajli.org/?nd=resource_detail&resource_id=3270#.XrBTRvIKg2w)

- Who Do You Want To Be After COVID-19?
  - In this webinar, leadership coach and author, Colene Elridge will engage us in reflective discussions on ways to absorb the impact of this crisis and bounce back with the adaptability and resilience we need to thrive in the future.
  - [https://vms.ajli.org/?nd=resource\\_detail&resource\\_id=3269#.XrBTUfIKg2w](https://vms.ajli.org/?nd=resource_detail&resource_id=3269#.XrBTUfIKg2w)
- **Self-Care**
  - AJLI Resources
  - Coping with Coronavirus Stress
    - <https://www.wellacademic.com/blog/coping-with-coronavirus-stress>
  - Mental Health in the age of Coronavirus
    - <https://news.un.org/en/story/2020/03/1059542>
  - Mindfulness and Compassion streaming series
    - The Center for Mindfulness, The Sanford Institute for Empathy and Compassion, and Compassion Institute
    - <https://medschool.ucsd.edu/som/fmph/research/mindfulness/free-sessions/Pages/default.aspx>

## **Q&A – Kelly**

### **Hot Sheet Reminders**

- AJLI Webinars (sign up at AJLI.org)
- May 22: 2019-2020 Award Nominations due
- June 1: 2020-2021 Dues due
- June 2: June GMM – location/medium TBD

**Meeting adjourned at 8:12 p.m.**